

Meeting Notes		Department of Health <i>SRDC IAQ 3rd WG</i> <i>March 29, 2005</i>	
Facilitator:	Tim Hardin	Note Taker(s):	Nancy Bernard Mark Soltman
Attendees:	Dave DeLong, TPCHD; Art Busch, WEA Mid-State; James Green, community; Scott LaBar, ESD 112; Mary Senn, student; Carly LaPlant, student, Paul Clark, Moses Lake SD, WAMOA; June Sine, WSSDA; Steve Main, SRHD; Eric Dickson, ESD 101; Mike Currie, Bainbridge Is. SD; Mark Cooper, parent; Thelma Simon, parent; Janice Doyle, SNOW,; Vern Enns, ; Bob Miksch, IEH; Claire Olsovsky, IEH; John Wolpers, Kittitas CHD, EHD; Daniel Salzer, community; Maria Mason, community; Denise Frasino, teacher; Carter Bagg, OSPI; Pete Keithly, ; Carol Jones, Peninsula SD; Don Leaf, WSEHA (late afternoon)		
Absent:	Brenda Hood, OSPI;	Guests:	Susan, Titus, EPA; Cathy Olaine

AGENDA ITEMS	DISCUSSION
Introductions Review of minutes Review of Agenda	No additions or corrections to the minutes.
ACTION	
Siting, p. 7	<p>Siting A See decision agenda for full proposal text and changes.</p> <p>The workgroup discussed:</p> <ul style="list-style-type: none"> • The definition of an ESA • The length of time an ESA may be valid. • Whether a portable placement should or would trigger an ESA. <p>Siting B See decision agenda for full proposal text and changes.</p> <p>The workgroup discussed:</p> <ul style="list-style-type: none"> • What triggers Phase 2 or 3 follow-up? • Proposal B covers this.
ACTION	<p>Vote A: Rule: G: 21 Y: 0 R: 0 Guidance: G: Y: R: Not needed.</p> <p>Vote B: Rule: G: 21 Y: 0 R: 0 Guidance: G; Y: R: Not needed</p>
Design, p. 8	<p>Design A See decision agenda for full proposal text and changes.</p> <p>The workgroup discussed:</p> <ul style="list-style-type: none"> • The impact of the “green building” bill on this proposal. • Will there be a method of exempting smaller districts without the financial means to implement this proposal. • The purpose of the proposal, which is to promote “regionally” appropriate (e.g., no flat roofs).
ACTION	<p>Vote A: Rule: G: 17 Y: 4 R: 0 Guidance: G: 5 Y: 10 R: 6</p>

AGENDA ITEMS	DISCUSSION
Design, p. 9-10	<p>Construction A See decision agenda for full proposal text and changes.</p> <p>The workgroup discussed:</p> <ul style="list-style-type: none"> • Language changes to the proposal. • What size of a project would trigger a constructability review. • Who is the party responsible for the CR. • The need to have the building departments work in conjunction with the LHJ's to promote quality construction projects. • That the intent of the review is to check documentation of the project. • That this is a directive to the school districts to have the CR done. • That the SRDC will place this proposal into the appropriate place in the rule.
ACTION	Vote A: Rule: G: 13 Y: 7 R: 1 Guidance: G: 10 Y: 6 R: 5
Design, p. 9-10	<p>Construction B See decision agenda for full proposal text and changes.</p> <p>The workgroup discussed :</p> <ul style="list-style-type: none"> • Where in the process this should occur. • What the current LHJ review process entails. • The need for a pre-application meeting to coordinate efforts between building and health. • That by the time commissioning occurs it is too late to address most of these concerns. • Whether this is appropriate in guidance or rule • How prescriptive this needs to be and if a checklist would help facilitate. <p>Construction H See decision agenda for full proposal text and changes.</p> <p>The workgroup discussed:</p> <ul style="list-style-type: none"> • That the final work product may differ markedly from the drawings and that re-entrainment issues should also be checked after building to ensure that none exist.
ACTION	<p>Pete Keithly joined group – 22 voters.</p> <p>Vote B: Rule: G: 7 Y: 3 R: 12 Guidance: G: 17 Y: 5 R: 0</p> <p>Vote H: Rule: G: 16 Y: 5 R: 1 Guidance: G: 6 Y: 11 R: 5</p>
	<p>Construction C See decision agenda for full proposal text and changes.</p> <p>The workgroup discussed:</p> <ul style="list-style-type: none"> • The value of LHJ participation in the process. • What capacity the LHJ's possess to review and comment.
ACTION	Vote C: Rule: G: 18 Y: 4 R: 0 Guidance: G: 5 Y: 16 R: 1
	<p>Construction D See decision agenda for full proposal text and changes.</p> <p>No discussion.</p>
ACTION	Vote D: Rule: G: 22 Y: 0 R: 0 Guidance: G: Y: R: No vote.
	<p>Construction E See decision agenda for full proposal text and changes.</p> <p>The workgroup discussed:</p> <ul style="list-style-type: none"> • Modifications to the proposed language to clarify the events that would trigger this process. • The need to be specific to HVAC related issues and not the building as a whole.

AGENDA ITEMS	DISCUSSION
ACTION	Vote E: Rule: G: 15 Y: 6 R: 1 (22 voters) Guidance: G: 7 Y: 5 R: 9 (21 voters)
	Construction F See decision agenda for full proposal text and changes. The workgroup discussed: <ul style="list-style-type: none"> • That this is difficult for smaller districts to perform. • The process that has been developed and implemented at OSPI. • The distinction between the legal entity and the procedure. • The lack of qualified personnel conducting CM.
ACTION	Vote F: Rule: G: 15 Y: 3 R: 4 (22 voters) Guidance: G: 11 Y: 2 R: 9 Don Leaf joined, Paul Clark gone
	Construction G See decision agenda for full proposal text and changes. The workgroup discussed: <ul style="list-style-type: none"> • The purpose of the proposal. • What is a cooperative review? • The practical limitations of coordination between the building officials and LHJ's. • What size of a project should trigger this? • Are portables included in this process?
ACTION	Vote G: Rule: G: 9 Y: 3 R: 9 (21 voters) Guidance: G: 3 Y: 12 R: 6 Pete Keithly left. Break
Mold, p. 15 - 18 Agenda adjustment	Mold A See decision agenda for full proposal text and changes. The workgroup discussed: <ul style="list-style-type: none"> • Providing schools with DOH guidance to limit the exposure of sensitive individuals. • Sensitivity, allergy, hypersensitivity and accommodation. • The legal definition of accommodation in the ADA 504 process. • Reasonable accommodation by districts usually informal process. • Whether immediate is clearly understood and if notification is adequately addressed. • Should notification include the media? • EPA and NYC guidance is specific about these issues. • Is cleaning and remediation adequately addressed? • What size of an issue will trigger this response?
ACTION	Vote A: Rule: G: 12 Y: 5 R: 5 Guidance: G: 8 Y: 6 R: 8 Paul back, 22 voters
	Mold B See decision agenda for full proposal text and changes.
ACTION	Vote B: Rule: G: 21 Y: 1 R: 0 Guidance: G: 5 Y: 5 R: 12

AGENDA ITEMS	DISCUSSION		
	Mold C See decision agenda for full proposal text and changes. The workgroup discussed: <ul style="list-style-type: none">• The proposed IAQ protocol and how it addresses some of these issues.• A language modification that protects DOH from having to notify each individual.• Is this a workable solution to the problem?		
ACTION	Vote C: Rule: G: 13 Y: 8 R: 1 Guidance: G: 8 Y: 5 R: 9 22 voters, Paul back		
	Mold D See decision agenda for full proposal text and changes. The workgroup discussed: <ul style="list-style-type: none">• The definition of monitor.• Brief discussion of testing and the problems associated with that approach.		
ACTION	Vote D: Rule: G: 16 Y: 2 R: 4 Guidance: G: Y: R: Not necessary		
	Mold E See decision agenda for full proposal text and changes.		
ACTION	Vote E: Rule: G: 16 Y: 1 R: 5 Guidance: G: Y: R: Not necessary		
	Mold F See decision agenda for full proposal text and changes.		
ACTION	Vote F: Rule: G: 14 Y: 7 R: 1 Guidance: G: 6 Y: 6 R: 10		
	Mold G See decision agenda for full proposal text and changes.		
ACTION	Vote G: Rule: G: 12 Y: 8 R: 2 Guidance: G: 8 Y: 5 R: 9		
HANDOUTS		NEXT MEETING	
-Building Commissioning Association document on commissioning -California’s Dept. of Toxic Substances Control, Phase 1 Environmental Site Assessment Advisory -ANSI/ASHRAE Standard 55-2004 document of temperature & humidity -A Lesson in Constructability 101, Stephanie L. Dovichi, Pacific Program Management, Inc.		April 12, 2005, 9AM – 3 PM Lake Washington School District L. E. Scarr Resource Center	